

Exemption from Contract Procedure Rules - request form - Request Approved

ECP490398564

Your details

First name	Jamie
Last name	Fraser
Email address	jamie.fraser@watford.gov.uk
Job Title	Interim CCTV Manger
Section/Department	Planning & Infrastructure

Exemption request details

Exemption category	Prior approval
Details / Circumstances / Explanation of why an exemption was required	Please see attached letter supporting the request
Attach copy of email(s) if appropriate	OCS 1.docx
Contract Title	OCS CCTV services
Vendor / Contractor	OCS
Date Contract let	03 March 2023
Term / Duration of Contract	9 Months
End date	24 December 2023
Total Value of Contract	Â£160K
Contract Manager name	Ben Martin (via Jamie Fraser)
Contract Manager email	Jamie.Fraser@watford.gov.uk
Comments / Other Information	As discussed in meetings with legal
Date	24 February 2023

Group Head of Service approval

Decision	Approve and forward to the Managing Director
Date	24 February 2023

Managing Director decision

Decision	Approve the request
Managing Director	Donna Nolan
Date	24 February 2023

Previous comments

2023-02-24 08:40 - Tom Dobrashian: I am approving due to exceptional circumstances, to allow us to assess alternative provision, which would mean a different tender than was envisaged. Please note once approved the decision will need to be reported to Cabinet 2023-02-24 10:54 - Debbie Paxton: Approved on the basis of the wording below and not the original document. A procurement exemption is sought to extend the current contractual arrangement for CCTV control operators for WBC for a period of 9 months. The current service provided is a full CCTV support service for WBC and Hertfordshire police. The service is operational 365 days of the year 24/7. We are seeking an exemption to exceptional circumstances, a change in potential location and hosting would require us to totally revise a tender process. An extension will allow us to review options and then decide a way forward for CCTV operation in Watford prior to a tender exercise. The Council let the original Contract in 2013 in accordance with EU Procurement Rules. It was a five year Contract up to 2018. The Council then extended the contract to September 2020 exercising our own 50% rule in accordance with our Contract Procedure Rules. The contract was then further extended in September 2020 for two years under Emergency Procedures because of Covid. Due to further complications and uncertainties around the timescales and operational issues associated with the enforced relocation of the current control room. In September 2022, the contract was extended by letter for 6 months until 28th February 2023. This exemption also seeks retrospective approval of that extension as no exemption was sought at the time. The timescales associated with the current proposals to relocate the control room to the new police station in George Street are now clearer and should this be progressed it is likely that the control room would relocate in Q4 2023. And we would go ahead with a conventional tender for staffing oversight of a CCTV control room. However, a review of alternative relocation options is underway which may lead to more of a hosting and supervision proposal " which would mean that the Council's operational requirements change significantly. We will not be in a position to agree a form of tender for probably 2 months " and then under either scenario would need to run a tender exercise, hence seeking a 9 month extension. On that basis a further 9 month extension to the current contractual arrangement is sought to maintain the current operations in advance of the relocation of the current control room. Following this period the Council will have retendered for any services required in association with our future CCTV operations. If the exemption is not granted, the Council's current contractual arrangements will expire on 1 March and there is not sufficient time to retender for interim services before this would happen. This would create significant risk to the organisation and its CCTV operations and therefore it is recommended that a short extension of 9 months be granted in order to allow sufficient time for a longer term solution to be put in place.

Portfolio holder

Name of the Portfolio Holder informed Ben Martin

Date the Portfolio Holder was informed 03 March 2023